



SEOUL INTERNATIONAL AEROSPACE &  
DEFENSE EXHIBITION  
Seoul Airport | Seoul, Korea

October 15-20, 2019



## Seoul ADEX 2019 FAQ AND SHOW INFORMATION

### INTERNATIONAL AIRPORT INFORMATION

#### Visa Requirements

A visa is not required for a stay of up to 90 days in South Korea. The traveler must be in possession of a passport valid for 6 months beyond stay, a round-trip or onward ticket and sufficient funds for length of stay. A visa may be required if the purpose of travel to South Korea is other than basic business meetings.

[Click here for more information](#)

### TRANSPORTATION & VENUE ACCESS

#### How many badges will I receive and how to do I obtain them?

Registered exhibitors of Seoul ADEX 2019 will receive a free allotment of exhibitor badges. Please review the following chart for your allocation of exhibitor badges.

IN DOOR EXHIBITION AREA	EXHIBITOR BADGES
9 - 18 m <sup>2</sup>	10
19 - 36 m <sup>2</sup>	15
37 - 63 m <sup>2</sup>	20
64 - 90 m <sup>2</sup>	25
91 - 135 m <sup>2</sup>	30
136 - 171 m <sup>2</sup>	35
Over 172 m <sup>2</sup>	40

- Note: The [Badge Service Center](#) is located at the main entrance of the exhibition site.
- To request your exhibitor badges, you will need to complete Order Form #8 through the Exhibitor On-line Service System by September 4.
- The cost for additional exhibitor badges is: US\$75.00 per badge, after Wednesday, September 4, the cost is US\$85.00 per badge.
- Contractor badges should be collected by exhibitors. Contractor badges are available starting Monday, October 7 at the Badge Service Center, located at the main entrance of the exhibition site. In order to have a designated person collecting all the badges, a written document giving permission is required.

**Can I purchase a vehicle pass?**

Registered exhibitors of Seoul ADEX 2019 will receive a free allotment of parking passes. Please review the following chart for your allocation of parking passes.

IN DOOR EXHIBITION AREA	PARKING PASSES
9 - 20 m <sup>2</sup>	1
21 - 50 m <sup>2</sup>	2
51 - 100 m <sup>2</sup>	3
101 - 200 m <sup>2</sup>	4
Over 200 m <sup>2</sup>	5+ (1 pass per 100 m <sup>2</sup> )

- Location: Exhibitor Parking Lot
- To request your complimentary parking pass, you will need to complete Order Form #10 through the Exhibitor On-line Service System by Friday, August 30.
- The cost for additional parking passes is US\$125.00 per parking pass.

**What happens if I lose my badge during build up?**

Coming Soon!

**Is there a shuttle service available?**

Coming Soon!

**Where Can I Access Taxis?**

Coming Soon!

**Where Can I Get a Bus?**

Coming Soon!

**Where are the Car Parks?**

Click [here](#) to view the #9 exhibitor's vehicle parking area.

**How do I access Handicapped Parking?**

Coming Soon!

**BUILD-UP & DISMANTLE****What are the Build-Up & Dismantle Hours?**

BUILD UP	DATES	SCHEDULE
Space Only Exhibitors	Monday, October 7 through Sunday, October 13	8:00am – 6:00pm
Turnkey Exhibitors	Saturday, October 12 – Sunday, October 13	8:00am – 6:00pm
DISMANTLE	DATES	SCHEDULE
All Exhibitors	Monday, October 21 through Wednesday, October 23	8:00am – 6:00pm

**What badges can I use during Build-Up and Dismantle?**

The contractor's badge grants access to the Show Site during the buildup and dismantling periods ONLY.

The contractor's badge will be available at the Badge Service Center, which is located in the main entrance of the exhibition site, from the beginning of set-up. These Badges are not valid during the show days, October 15-20, 2019.

Exhibitor badges can also be used during build up and dismantle.

**Can we park at the site during build-up?**

During installation and dismantling, exhibitor's car parks are free.

**Is there a safety dress code during build-up?**

Safety clothing is not mandatory. However, we do recommend taking precaution while onsite during build up.

**Will there be food available onsite during Build-Up and Dismantle?**

Coming Soon!

---

---

**SHOW INFORMATION****Admission Hours****Trade Days**

Monday, October 16 – Press Day

Tuesday, October 15

8:30am - 5:00pm Exhibitor Access

1:00pm - 5:00pm Business Visitor Access

Wednesday, October 16 - Friday, October 18

8:30am - 5:00pm Exhibitor Access

9:30am - 5:00pm Business Visitor Access

**Public Days**

Saturday, October 19 - Sunday, October 20

8:30am - 5:00pm Exhibitor Access

9:30am - 5:00pm Business and Public Visitor Access

**When & where does the USA Partnership Pavilion Opening Ceremony & Ribbon Cutting take place?**

The USA Pavilion Opening Ceremony takes place Tuesday, October 15, 2019. Time TBD.

The reception and ceremony will begin with refreshments and networking followed by the playing of the U.S. and South Korea national anthems to begin the ceremony and brief remarks by Kallman Worldwide and U.S. Government Representatives. The event will culminate with the ceremonial ribbon cutting to officially "open" the U.S. Pavilion for business at Seoul ADEX.

**Is there a dress code for show days?**

Business Professional.

**When and where can I pick up my Official Directory?**

Click [here](#) to view the Exhibition Service Center, #2, where you can pick up your copy of the Official Directory.

**Where can I find the Organizer's Office?**

Click [here](#) to view the organizer's office, #3 on the show site plan.

**How can I book a conference room with the USA Partnership Pavilion?**

Visit the USA Pavilion Meeting Point once you arrive onsite. Reservations are on a first come-first served basis and are limited to 1 hour per exhibiting company per day. When booking conference rooms, exhibitors should provide:

- Date (Day) and Time of Meeting
  - Length of Meeting (Note: Times are limited to 1 hour per day per exhibiting company)
  - Number of attendees
  - On-site contact name and number
- 
-

## VENUE

### **Where does Seoul ADEX 2019 take place?**

#### **Venue**

Seoul Airport, Seoul, South Korea

Add: 217 Dunjeon-dong, Sujeong-gu, Seongnam-si, Gyeonggi-do

South Korea

[Map](#) | [Site Plan](#)

#### **Is dining available onsite?**

Click [here](#) to view the locations of the 2 restaurants (#4) serving different types of food and various food trucks (#4A).

#### **What services are offered in the USA Partnership Pavilion?**

- WiFi will be available in the USA Partnership Pavilion Meeting Point.
- Complimentary snacks
- Coffee, hot tea, and a selection of cold beverages
- Email station
- Phone charging station
- Conference Rooms available for booking

#### **What other points of interest are onsite?**

Coming Soon!

#### **Is WiFi available?**

In addition to the internet services provided in the Meeting Point, there is FREE Wifi available for visitors who need limited access (checking emails).

#### **Which security measures are in place?**

##### HALL MONITORING

General surveillance of the show is the responsibility of Korea Aerospace Industries Association (KAIA) and is carried out in the very best conditions, yet this is an obligation of means and not of results. The show's security company is aware of an increase in thefts and will ensure increased surveillance in the common areas.

Car parks are not monitored, objects of value inside vehicles must not be left out to ensure they do not attract interest.

##### STAND SURVEILLANCE

Exhibitors are responsible for their own stands and must take all necessary precautions to ensure their equipment is protected and removed in the evening upon closing if no surveillance has been put in place.

Imported goods must be cleared by the Customs Service before being placed on the Exhibitor's stand.

Please note: Stand storage rooms are not secure premises.

##### THEFT PREVENTION

Due to an increase in theft noted during the assembly, opening and dismantling periods, some basic rules must be applied by the exhibitor:

- Do not leave your personal belongings out (wallets, handbags, bags, etc.).
- Do not leave mobile phones unattended.
- In the evening, tidy away any valuable items (computers, laptops, tablets) in a lockable unit or take them home with you.
- During the assembly and dismantling periods, one person must continuously be present at the stand. This person serves as your only guarantee against theft.

#### **What do I do in an emergency?**

You may dial the following numbers for specific emergencies:

- Fire, Emergency and Ambulance: 119
- Police: 112
- Medical Emergency: Medical Information Centre specifically aimed at foreigners in Seoul: 1339
- National Intelligence Service: 111