

# Media Conference Room

**Form 13**

Due Date  
2019. 9. 4(Wed)

Company Name :		Booth / Chalet No.
Address		
Tel :	E-mail :	
Contact Person :	Job Title :	
Signature :		

1. If exhibitors have any plans for briefings or press conferences during the exhibition, you can reserve the media conference room with a charge of USD340.
2. Media Conference Rooms will be available Oct. 15~18, 10:00~17:00. However, on Oct. 15, due to the Opening Ceremony, it is available to use the conference room after 13:00.
3. If there is an issue with the media conference room being double-booked, the organizer will rearrange them in the order of application.
4. Media Conference Room is equipped with screen, beam projector, laptop computer, microphones and a podium, but interpretation equipment has to be prepared by exhibitors.

## ○ Order

Category	Unit price (1 hour)	Date	Time	Amount (USD)
Media Conference Room	USD			
	Subtotal(USD)			
	VAT(10%) Overseas companies are exempted			
	Total(USD)			

## ▶ Reference

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