



Onsite Quick Reference Guide

TRANSPORTATION & VENUE ACCESS

SHOW SITE

Venue

Targi Kielce S.A.
Zakładowa 1, 25-672 Kielce, Poland
[Map](#) | [Venue Plan](#)

BUILD UP HOURS

Assembly Dates

Halls A, B, D, E, F, G, outdoor area- Access to Space Only Exhibitors

Monday, August 19 through Sunday, September 1

8:00am to 8:00pm

Monday, September 2

8:00am to 10:00pm

Hall F- Access to USA Pavilion Turnkey

Monday, September 2

8:00am to 10:00pm

SAFETY CLOTHING

High visibility clothing or vest, helmet and covered footwear are not required for the build-up and dismantle period. However, we do recommend taking precaution while onsite during build-up and dismantle with proper attire.

SHOW HOURS

Tuesday, September 3 – Thursday, September 5

Exhibitor Access: 8:00am to 7:00pm

Visitor Access: 10:00am to 5:00pm

Friday, September 6

Exhibitor Access: 8:00am to 4:00pm (dismantle commences)

Visitor Access: 10:00am to 3:00pm

DISMANTLE HOURS

Disassembly Dates

Halls B (non-military area), C, D, E, F, G, outdoor area

Friday, September 6

4:00pm to 11:59pm

Saturday, September 7 – Sunday, September 8

12:00am to 11:59pm

FIRST THINGS FIRST

BE PREPARED!

Please visit the Exhibitor's Badge Registration Office before entering into the show site.

All badges can be collected from the [Room 8 – Exhibitor Badge Pickup Office](#).



Be sure to bring your passport or Polish ID as proof of identification to avoid delays during the registration process. We strongly advise picking badges up prior to the show days should there be any unforeseen issues.

USA PARTNERSHIP PAVILION PROGRAM & SERVICES

USA PARTNERSHIP PAVILION MEETING POINT & EXHIBITORS' LOUNGE

The Meeting Point, located in **Hall F, Stand F-40**, will be open during show hours and is reserved exclusively for exhibitors and their guests. It is not open to the public and all exhibitors are required to wear a USA Partnership Pavilion lanyard to enter.

Here, we will offer:

- Complimentary refreshments
- Coffee, hot tea, and a selection of cold beverages
- Phone charging station
- Welcome desk

CONFERENCE ROOMS

USA Partnership Pavilion Conference Room is available for booking onsite. Please visit the Meeting Point and Exhibitors' Lounge in **Hall F, Stand F-40** to reserve your timeslot with a Kallman representative. The conference room can be booked for a maximum of 1 hour per day, per direct exhibiting company. Please reserve for confirmed meetings only. Click [here](#) for the Conference Room Guidelines

SCHEDULE OF EVENTS

As an exhibitor in the USA Partnership Pavilion, in addition to official show events you also have exclusive access to official Pavilion events.

[USA Partnership Pavilion Schedule of Events](#)

SOCIAL MEDIA

Kallman Worldwide is committed to your success online, as well as on site, with social media support that extends your event outreach and impact.

Follow us and join the #USPavilion conversation!



GENERAL EXHIBITION SECURITY

SAFETY & SECURITY AT THE SHOW

Overall surveillance of the exhibition site is provided by the organizer. Equipment displayed on the booth is the responsibility of the exhibitor, day and night. You should take all appropriate measures to be protected against damage and theft. Exhibitors are advised to watch over their own booth by an appointment staff member. Be sure to take all necessary measures to ensure the safety of your belongings.

WHAT TO DO IN CASE OF EMERGENCY?

From fixed phones:

999: Ambulance

998: Fire Brigade

997: Police

981: Road Assistance

986: Municipal Police

Using mobile phones: remember to dial the local code before the number, for example:

22 – 997 to call the police in Warsaw. Emergency calls from phone boxes are free of charge. If you do not know the local code, dial the general emergency number for mobile phones: 112. The operator will request the appropriate emergency unit. We recommend using direct emergency numbers in the case of danger (997, 999, 998) because in some areas the general emergency number (112) still does not work properly.