

{Insert Company Letterhead}

HOLD HARMLESS LETTER

Date: _____

This letter is to acknowledge our understanding of the shipping instructions issued by Protrac Fairs & Exhibitions S.A.S.

I _____, understand that all *(Name and Title of Individual)*

Freight shipped on behalf of _____
(Company Name)

located at _____, will be either
(Company Address including City, State and Zip Code)
returned to the origin or sold to a licensed Colombian importer.

We understand that in either case Protrac Fairs & Exhibitions S.A.S. is the Representative in Colombia to handle all customs matter. We also hereby accept any additional charges that may incur during the process of re-export or nationalization.

As specified in the shipping instructions, we accept as our responsibility to make sure that all our equipment for the event will be properly insured against all risks.

We also understand that we will gain custody of our products during the cargo handling at _____ from the time we receive our goods from

(Show Name & Year)
Protrac Fairs & Exhibitions S.A.S. We _____
(Company Name)

will be responsible for the safety and security of our goods. We therefore hold harmless Protrac Fairs & Exhibitions S.A.S. from any duties, taxes fines and/or penalties applied by the Colombian Government as result of discrepancies between the inbound and outbound shipment, regardless the reason of the discrepancies.

We _____, hereby confirm that it is our
(Company Name)

understanding that in case goods are lost or stolen, all duties, taxes, fines and/or penalties applied by the Colombian government will still applied and will be paid by our company in full at your first request and with no delays.

We shall be liable for the immediate and irrevocable reimbursement of any and all amounts of duties, taxes, fines and/or penalties imposed by Colombian customs through Protrac Fairs & Exhibitions S.A.S.

Sincerely,

(Signature & Title of Responsible Party)

(Company Name)

{Company Stamp}