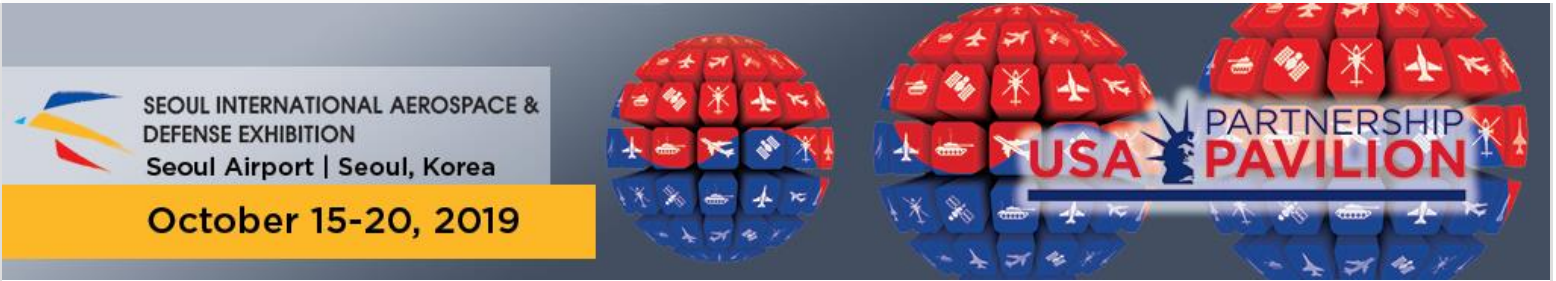


Seoul ADEX 2019

USA Partnership Pavilion | EOSS Login Details

Exhibitor Communications #1



[US Pavilion Exhibitor Zone](#) | [Seoul ADEX Website](#)
[Floor Plan](#) | [Shipping Information](#)

Company: «Exhibitg_As»
 Booth Type: «OrdType»

Dear «BthFirst»,

Welcome and thank you for exhibiting in the USA Partnership Pavilion at the Seoul ADEX 2019 show.

Online Exhibitor Manual Login Details

We are pleased to provide your login details to access your Seoul ADEX Online Exhibitor Manual. We expect additional forms and details to be added to the Online Exhibitor Manual in the coming weeks. Please take a moment to record your username and password.

LOGIN DETAILS

Company: «Exhibitg_As»
 Username: «UsrNme»
 Password: «Password»
 Seoul ADEX EOSS Link: [Click Here](#)

IMPORTANT DEADLINES for the Show Organizer forms

Note “Mandatory” forms must be completed and submitted to Korea Aerospace Industries Association (KAIA) prior to their deadlines. You are not required to complete and submit “Optional” forms unless you wish to take advantage of the specific services offered. We encourage you to become familiar with the entire exhibitor manual, as there may be other services you need not listed below.

Seoul ADEX 2019 FORMS			
DEADLINE	FORM NAME	ADDITIONAL INFORMATION	
9-Aug	Company Official Catalogue Registration	Free 700-character description and logo along with your company details	*Mandatory for ALL Exhibitors
9-Aug	Correlated (Co-Exhibitor) Company Registration	If you have a co-exhibitor, they receive the free 700-character description and logo along with your company details	*Mandatory for ALL Exhibitors
14-Aug	Trade Invitation Cards	Invite current and prospective clients to your booth	Optional
19-Aug	Construction Contractor Registration	Appointed contractor's full details	*Mandatory for SPACE ONLY Exhibitors

19-Aug	Drawing Approval for Stand	Detailed drawings, with dimensions, illustrating the design of the stand for the exhibition must be submitted in advance for approval.	*Mandatory for SPACE ONLY Exhibitors
19-Aug	Electricity & Additional Technical Services	Electrical, internet, visitor data management system	*Electrical is Mandatory for SPACE ONLY Exhibitors Turnkey Exhibitors will order through the US3-E Electric order form when available
30-Aug	Exhibitor Parking Pass	Each exhibitor receives parking pass(es) per the booth size	Optional
4-Sep	Exhibits/Weapon Registration	All exhibitors have to register all displayed exhibits	*Mandatory for ALL Exhibitors
4-Sep	Exhibitor Badges	Provide details of all personnel from your company and associated companies who will be manning the exhibition stand.	*Mandatory for ALL Exhibitors
4-Sep	Contractor Badges	Provide details of all personnel building your stand.	*Mandatory for SPACE ONLY Exhibitors
4-Sep	Cleaning for Booth and Chalet	Keep your stand looking clean and presentable by hiring cleaning.	Optional for SPACE ONLY EXHIBITORS* / Cleaning already included in Turnkey Package
4-Sep	Security Guard	Hire additional stand security for equipment and products on display.	Optional
4-Sep	Media Conference Room	Planning a briefing or press conference, rooms are available	Optional

** ALL EXHIBITORS refer to Turnkey, Space Only, Kallman Creative Services and Co-Exhibiting Companies.*

We encourage you to become familiar with the entire exhibitor manual, as there may be other services you need. We strongly suggest that you review your Online Exhibitor Manual on a regular basis for updates.

A separate email will be sent out with the "USA Partnership Pavilion Exhibitor Zone" forms within the next few weeks. These forms will cover the USA Partnership Pavilion Visitors Guide, electric, furniture and graphic order options.

We hope you find this information helpful. If you have any questions or concerns, please do not hesitate to contact us.

For questions regarding:

Stand design/ booth upgrades/ registration/ badging

Sharon Slender | +1 201-251-2600 x111 | SharonS@kallman.com

Sponsorship/ Advertising/ USA Guide/ Co-Exhibitor

Samm Eichmann | +1 201-251-2600 x126 | SamanthaE@kallman.com

Best Regards,

The Kallman Seoul ADEX Team

Kallman Worldwide | 4 North Street, Ste 800 | Waldwick NJ 07463 USA

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The USA Partnership Pavilion is organized by



Join the #USPavilion Conversation

