

Dubai Airshow 2019
USA Partnership Pavilion | Online Manual & Organizer Forms
Exhibitor Communication #1



[USA Pavilion Exhibitor Zone](#) | [Dubai Airshow Website](#) | [Dubai Online Exhibitor Manual](#)

COMPANY NAME: «Company»
 STAND #: **TBD**
 STAND TYPE: «Order_Type»

Dear «Main_____First_Name»,

Welcome and thank you for exhibiting in the USA Partnership Pavilion at Dubai Airshow 2019.

We are pleased to provide your login details below to access your Dubai Airshow Exhibitor Ordering System. Please take a moment to record your username and password. If you forget your password, there is an option to have it emailed to you from the login page. Once logged in, you must complete the required Dubai Airshow forms. We encourage you to become familiar with the entire exhibitor manual, as there may be other services you may need. We strongly suggest that you review your Exhibitor Ordering System account on a regular basis for updates.

LOGIN DETAILS

Username: «User_Name»
 Password: «Password»

Dubai Airshow EXHIBITOR PORTAL ACCESS Link: [Click Here](#)

DUBAI AIRSHOW ORGANIZER FORMS

We have outlined the IMPORTANT DEADLINES for the Show Organizer forms. Note “Mandatory” forms must be completed and submitted to Dubai Airshow prior to their deadlines. You are not required to complete and submit “Optional” forms unless you wish to take advantage of the specific services offered.

Dubai Airshow FORMS			
DEADLINE	FORM NAME	ADDITIONAL INFORMATION	
November 03	Insurance Coverage & Public Liability Insurance (PLI)	Insurance coverage at Dubai Airshow 2017 must include Public Liability Insurance (PLI). This is coverage is compulsory to all exhibitors at Dubai Airshow 2017 and has to have a coverage value of US\$2,000,000 minimum.	MANDATORY FOR ALL EXHIBITORS
October 4	Official Show Guide	Upload your free 75-word directory entry with your company details. Official	MANDATORY FOR ALL EXHIBITORS

		Show Guide will also appear on the online Exhibitor List.	
Coming soon	Badges and Passes	Register your onsite team for passes.	MANDATORY FOR ALL EXHIBITORS
September 27	Space Only Electrical Requirements	Space Only Exhibitors are responsible to order your own electrical supply	MANDATORY FOR SPACE ONLY EXHIBITORS
September 27	Stand Design and Authorized Contractor	Space Only Exhibitors are responsible to designate their stand builder so Event Operations can begin communication with the correct contact	MANDATORY FOR SPACE ONLY EXHIBITORS
September 30	Rigging	Unusual Rigging & Engineering has been appointed as the Official Rigging Provider	OPTIONAL
October 13	Data and Telecom Services	Order form click here	OPTIONAL
October 19 Early Bird Pricing	Catering	Dubai World Trade Centre has been appointed as the Official Chalet & Stand Caterer.	OPTIONAL
October 17	Official Delegations	Up to 80 countries are expected to be represented by Military/Government Delegations at Dubai Airshow 2019. In order to facilitate the delegations management process, you are invited to declare your top ten targeted Military/Government Delegations by country	OPTIONAL
November 21	Digital Press Box	Dubai Airshow 2019 aims to provide all exhibitors with opportunity to promote products and services to the media, both ahead of and during the show. In order to facilitate this, we offer a digital press box - allowing exhibitors to share press releases, photos and product information digitally, providing immediate exposure to the media who can browse and download it at their convenience.	OPTIONAL

** ALL EXHIBITORS refer to Turnkey, Space Only, Kallman Creative Services and Co-Exhibiting Companies.*

We hope you find this information helpful. If you have any questions or concerns, please do not hesitate to contact us.

Stand design/ Booth upgrades/ Participation

Oshaira Rojas | +1 201-251-2600 x134 | OshairaR@kallman.com

Sponsorship/ Advertising/ U.S. Guide/ Co-Exhibitor

Nancy Villari | +1 201-251-2600 x104 | NancyV@kallman.com

Booth Sales

Jason Rubin | 1 201-251-2600 x191 | JasonR@kallman.com

Friendly regards,
The Kallman Worldwide Dubai Airshow Team

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Learn More. Sell More. Take Off.

The USA Partnership Pavilion is organized by



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