

**Dubai Airshow 2019**  
**USA Partnership Pavilion | Space Only- Stand Design Submission**  
**Exhibitor Communications # 3**



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Company: «DBA»  
Stand Type: «Order\_Type»  
Booth #: TBD

**US4 - STAND DESIGN SUBMISSION is due September 13, 2019**

As a Space Only exhibitor, you are required to submit the US4 stand design and stand builder details form by **September 13, 2019**. If you have not done so already, please [click here](#) to complete.

**Why do I need to submit a Stand Design to Kallman Worldwide??**

As part of the USA Partnership Pavilion, we ask as a courtesy that a drawing or plan of the proposed booth installation be submitted for review. We also ask that you include your stand builder's onsite contact information so we can be of assistance if needed during the buildup. We, as the organizers of the USA Partnership Pavilion, want to ensure its overall cohesiveness with our design as well as identify any conflicting items that will disturb neighboring companies. We appreciate your efforts in making Dubai 2019 our best year ever!

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**Your Stand Design Submission is due September 27, 2019.**

In addition to the US 4 submission, Space Only stand designs **MUST** be approved in writing by the Dubai Airshow organizers. Exhibitors without written approval will not be allowed access to the site or permitted to commence build.

A full set of working drawings illustrating construction details and specifications; including dimensions, elevations, materials, columns, beams, electrical details and suspended structures must be uploaded below by September 27, 2019. *An administrative fee of USD250 will apply if you submit your stand plans pass the deadline date.* If you have not done so already, please [click here](#) to complete.

Please appoint the authorized contractor building your stand by filling out this form.

\*Please note, listing the names of your authorized contractor does not automatically give them access to your badge allocations. In order to register them from your complimentary allowance, please go to Badges and Passes link.

[Dubai Airshow 2019 Manual Link](#)

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**Your Space Only Electrical Order Form is due Wednesday September 16, 2019.**

**Global Experience Specialists (GES)** has been appointed as the Official Electric Provider. To order your electrical supply, you must use the [Online Ordering System](#) and submit accordingly.

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#### **USA PARTNERSHIP PAVILION – UPDATES & UPCOMING DEADLINES**

- [US1 – USA Partnership Pavilion Visitors Guide](#) – **Deadline: September 23, 2019**

*As an exhibitor in the USA Partnership Pavilion at the Dubai Airshow, you are entitled to a complimentary listing in our USA Partnership Pavilion Visitors Guide. Please [click here](#) to complete your entry. If the US1- USA Partnership Pavilion Visitors Guide is submitted after September 15, there is no guarantee that your company listing will be included by our print date.*

- [Co-Exhibitor Form](#) – **Deadline: September 9, 2019**

If you are hosting shared space for other companies or organizations on your stand, please fill out a “Co-Exhibitor” form for each participating co-exhibitor.  
*Please note: Co-exhibitor forms can be submitted after the deadline date, but cannot be guaranteed a listing in the printed version of our USA Partnership Pavilion Visitors Guide and/or other marketing material.*

- [US5 - Onsite Contact Information](#) – **Deadline: November 1, 2019**

Opt in to receive notifications onsite. These may include emergency updates, reminders for program events, and/or schedule changes.

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We hope you find this information helpful. If you have any questions or concerns, please do not hesitate to contact us.

#### **Stand design/ booth upgrades/ Participation**

Oshaira Rojas | +1 201-251-2600 x134 | [OshairaR@kallman.com](mailto:OshairaR@kallman.com)

#### **Sponsorship/ Advertising/ U.S. Guide/ Co-Exhibitor**

Nancy Villari | +1 201-251-2600 x104 | [NancyV@kallman.com](mailto:NancyV@kallman.com)

#### **Booth Sales**

Jason Rubin | 1 201-251-2600 x191 | [JasonR@kallman.com](mailto:JasonR@kallman.com)

Friendly regards,  
The Kallman Worldwide Dubai Team

Kallman Worldwide | 4 North Street, Ste 800 | Waldwick NJ 07463 USA

#### **Learn More. Sell More. Take Off.**

The USA Partnership Pavilion is organized by



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