



Bump In/Bump Out Event Access

Please distribute to all staff attending PACIFIC 2019

No children under the age of 16 permitted onsite during the pre and post event periods

BUILD PHASE – Prior to 0900 Monday 7 October, 2019

Access requirements: Exhibitor Badge, ICC Sydney Safety Induction, high vis vest, sturdy closed toe shoes

Limited access during the build phase is available to Exhibitors requiring use of a fork lift or custom build duties. Only necessary personnel will be admitted during this time. Please see FORM 7 within the Exhibitor Online Manual or contact us via email for further information.

PRE-EVENT EXHIBITOR BUMP IN – 0900-1700 Monday 7th October 2019

Access requirements: Exhibitor Badge, high vis vest, sturdy closed toe shoes

PARKING

ICC Sydney operates two 24 hour car parking stations with a total of 826 parking spaces.

Car Park Height: 2.2m

Address: 14 Darling Drive, Sydney, NSW 2000

ICC Sydney Exhibition Centre Car Park (Car Park 1)

For more information please visit: <https://www.iccsydney.com.au/Getting-to-ICC-Sydney>

ACCESS

Exhibitor Badges can be collected up from the Registration Desks located at the ICC Sydney, Level 2 from 0900

Exhibitor Badges are valid from 0900-1700 on Monday 27 February for stand set-up

High vis vest and sturdy closed toe shoes are compulsory during bump in (no high heels or open toe shoes). ICC Sydney have high vis vests available for purchase onsite. We recommend bringing your own where possible.

BUMP IN

No fork lift activity after 0900. Schenker Australia can provide freight movement via trolley or pallet jack

Exhibitors may hand carry items from the Car Park

For items that cannot be hand carried, please contact the official freight and logistics provider, Schenker Australia (DB Schenker)



Onsite services

Jason Bejah

Mobile: +61 (0) 478 301 467

AU.dl.SYD.Pacific2019@dbschenker.com

Australian Domestic transport

Scott Guest

Phone + 61 2 9333 0359,

Mobile +61 447 250 373

AU.dl.SYD.Pacific2019@dbschenker.com

International transport

Zelia Lay

Phone: +61 3 9344 9538

Mob: +61 439 479 315

AU.dl.SYD.Pacific2019@dbschenker.com

BUMP OUT –Thursday 10 October from 1700

No children under the age of 16 permitted within the Exhibition Halls during the Bump Out Period

Access requirements: Exhibitor Badge, high vis vest, closed toe shoes

Exhibitors may pack up their stands and hand carry items out the Main Entrance from 1700.

All Shell Scheme Exhibitors (Shell Scheme and Showcase Pod) must vacate all belongings from their stand by 2100 for stand dismantle. (With the exception of freight to be moved by Schenker Australia).

Any items left unattended in Shell Scheme stands or Pods after 2100 Thursday 10 October will be deemed rubbish and disposed of accordingly. Removal fees may apply. (With the exception of freight to be moved by Schenker Australia).

The event site reverts to Build Phase after 2100. All Exhibitors who wish to remain onsite or return on Friday 11 October, must adhere to the guidelines set in place by ICC Sydney that require all personnel onsite complete the ICC Sydney Online Safety Induction, wear high vis vest and sturdy closed toe shoes.

For further information:

Carly Myers (03) 5282 0502
cmyers@amda.com.au 0447 751 613

Tracey Busbridge (03) 5282 0517
tbusbridge@amda.com.au 0407 816 812 (during event contact)

KEY:

NO Exhibitor access (unless by prior arrangement)

LIMITED Exhibitor access (Safety Induction mandatory)

Exhibitor Access (Bump In/Out period)

PACIFIC 2019 Event Open

Date	Time	Location	Access For	Access and Badge Requirements	Notes
Thursday 3rd Oct OFFICIALS ONLY	1400-2345	Hall 1,2,3 & 4	Official Suppliers Only	No Exhibitor Access	Access for mark-out, rigging, electrical and carpet install ONLY
Friday 4th Oct BUILD PHASE	0700-1100	Front of Halls 1,2,3 & 4	All Contractors	No Exhibitor Access unless on a necessary basis with prior permission	On an 'as scheduled' basis, move in for SPACE ONLY stands at the front of the halls
	1100-1900	Back of Halls 1,2,3 & 4	All Contractors		On an 'as scheduled' basis, move in for SPACE ONLY stands at the back of the halls
	1900-2345	Back of Halls 1,2,3 & 4	All contractors		All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only
Saturday 5th Oct BUILD PHASE	0700-1900	Halls 1,2,3 & 4	All contractors	PACIFIC 2019 Exhibitor Badge ICC Sydney Safety Induction	Access all stands (loading dock still scheduled as necessary) All packaging/materials to be removed from site, pedestrian access only after 1900
	1900-2345	Halls 1,2,3 & 4	All contractors		All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only
Sunday 6th Oct BUILD PHASE	0700-1900	Halls 1,2,3 & 4	All contractors	Hi Visibility clothing, Sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks.	Access all stands (loading dock still scheduled as necessary) All packaging/materials to be removed from site, pedestrian access only after 1900
	1900-2345	Halls 1,2,3 & 4	All contractors		All Doors including Loading Dock doors are Closed – restricted access. No forklift movements permitted. Pedestrian access only ALL construction must be completed by 2330
Monday 7th Oct EXHIBITOR BUMP IN	0700-0900	Halls 1,2,3 & 4	All contractors		Exhibitor Models and displays delivered to stands as necessary and packaging removed
	0900-1700	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibility Clothing and sturdy closed toed shoes	Exhibitor Move-in and stand dressing only, NO CONSTRUCTION permitted No Fork access- trolleys and pallet jacks only. Halls close at 1700 sharp for final cleaning and security sweep
Tues 8th - Wed 9th Oct PACIFIC 2019 DAY 1 & DAY 2	0700-0900	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge	Pre-opening stand preparation
	0900 - 1800	Halls 1,2,3 & 4	Exhibitors & Visitors	Exhibitor or Visitor badge	Event Open
Thursday 10th Oct PACIFIC 2019 DAY 3	0700-0900	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge	Pre-opening stand preparation
	0900 - 1700	Halls 1,2,3 & 4	Exhibitors & Visitors	Exhibitor or Visitor badge	Event Open
Thursday 10th Oct EXHIBITOR BUMP OUT	1700 - 1800	Halls 1,2,3 & 4	Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibility clothing	Pack down and removal of HAND CARRY items only Deconstruction of stand is not permitted until Organiser approval is given
	1800 - 2100		Contractors & Exhibitors	Exhibitor or Contractor badge Hi Visibility clothing Sturdy closed in shoes	ALL Shell Scheme and Pod Exhibitors must be cleared of Shell Scheme booths by 2100
	2100 - 2330	Halls 1,2,3 & 4	All contractors	PACIFIC 2019 Exhibitor Badge ICC Sydney Safety Induction Hi Visibility clothing, Sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks.	
Friday 11th Oct	0700 - 2100	Halls 1,2,3 & 4	All contractors	PACIFIC 2019 Exhibitor Badge ICC Sydney Safety Induction Hi Visibility clothing, Sturdy closed toed shoes. Appropriate PPE as required. Any licences/training required for tasks.	All halls must be completely vacated by 2100 by all contractors and equipment