

**Pacific 2019**  
**USA Partnership Pavilion | Insurance & Badges**  
**Exhibitor Communications # 4**



[USA Pavilion Exhibitor Zone](#) | [Pacific Website](#) | [Pacific Online Exhibitor Manual](#) | [Floor Plan](#)  
[Shipping Instructions](#) | [US Forms](#) | [Hotels](#) | [Sponsorship](#) | [FAQ](#)

Company: «DBA»  
Stand Type: «Order\_Type»  
Booth #: TBD

Dear «First\_Name»,

**FORM 3 - CERTIFICATE OF INSURANCE is due August 13, 2019**

As per the General Conditions of Exhibition (found [here](#)), all Exhibitors must obtain or provide insurance protection for all third-party risks and ensure that the Organizer, its Related Bodies Corporate and their respective personnel are named as insureds in the insurance policy covering the Exhibitor's participation in Pacific 2019.

The minimum insurance protection which the Exhibitor is required to obtain or provide in respect of its participation in PACIFIC 2019 is to be whichever is the higher of:

- (a) the existing third-party insurance of the Exhibitor; or
- (b) an amount not less than ten million Australian dollars (A\$10,000,000) for any one accident or occurrence

Exhibitors have [three options](#) to meet this compulsory requirement for PACIFIC 2019, please visit the [Pacific 2019 Exhibitor Online Manual](#) for more information.

**Option 1:**

Complete this [form](#), have your Insurance provider stamp it and return to the Organizer via email ([tbusbridge@amda.com.au](mailto:tbusbridge@amda.com.au))

**Option 2:**

Exhibitors who have a current Insurance policy that meets the criteria can upload a Certificate of Currency.

**Option 3:**

Purchase Public Liability Insurance through the Organiser's umbrella policy for the dates of PACIFIC 2019 including move in and move out periods (October 7-11 2019 inclusive).

Please visit the [Pacific 2019 Exhibitor Online Manual](#) to log in and complete the Insurance Form 3 by **August 13, 2019**.

## FORM 5 - EXHIBITOR BADGES is due **September 27, 2019**

All personnel attending **PACIFIC 2019** must be appropriately badged to enter. To register/edit your complimentary Exhibitor Badges please visit the [Pacific 2019 Exhibitor Online Manual](#)

Exhibiting companies are issued with a limited number of Exhibitor Badges. Exhibitor Badge allocations are listed [here](#). Exhibitor Badges should be reserved for staff manning the stand and who require access to the venue during the set-up and pack-down times.

DATE	DAY	EXHIBITOR BADGE VALID	NOTE
Monday Oct 7	Exhibitor Bump In	09:00 am - 05:00 pm	High vis vest and closed toe shoes mandatory
Tuesday Oct 8	PACIFIC 2019 Day 1	07:00 am - 06:00 pm	Event open 09:00 am - 06:00 pm
Wednesday Oct 9	PACIFIC 2019 Day 2	07:00 am - 06:00 pm	Event open 09:00 am - 06:00 pm
Thursday Oct 10	PACIFIC 2019 Day 3	07:00 am - 05:00 pm	Event open 09:00 am - 05:00 pm
	Exhibitor Bump Out	05:00 pm - 09:00 pm	High vis vest and closed toe shoes mandatory

Additional Exhibitor Badges can be purchased by clicking the 'Buy More Badges' if required. Additional Exhibitor Badges = AUD \$150 inc gst per Exhibitor Badge

For additional customers, clients or staff who wish to attend the event, it is free to register as a Trade Visitor. Trade Visitors have access to **PACIFIC 2019** during event open hours only. Trade Visitors can register via the Pacific website here: <https://rpg.infosalons.com.au/PACIFIC19S/>

Please visit the [Pacific 2019 Exhibitor Online Manual](#) to log in and complete the Exhibitor Badge Form 5 by **September 27, 2019**.

---

We encourage you to become familiar with the entire Exhibitor Manual, as there may be other services you need. To view the entire exhibitor manual and the shows forms- **Pacific Online Exhibitor Manual:** [Click Here](#)

---

We hope you find this information helpful. If you have any questions or concerns, please do not hesitate to contact us.

### **Stand design/ booth upgrades/ Participation**

Oshaira Rojas | +1 201-251-2600 x134 | [OshairaR@kallman.com](mailto:OshairaR@kallman.com)

### **Sponsorship/ Advertising/ U.S. Guide/ Co-Exhibitor**

Nancy Villari | +1 201-251-2600 x104 | [NancyV@kallman.com](mailto:NancyV@kallman.com)

### **Booth Sales**

Kevin Tighe | 1 201-251-2600 x172 | [KevinT@kallman.com](mailto:KevinT@kallman.com)

Friendly regards,  
The Kallman Worldwide Pacific Team

Kallman Worldwide | 4 North Street, Ste 800 | Waldwick NJ 07463 USA

**Learn More. Sell More. Take Off.**

The USA Partnership Pavilion is organized by



Join the #USPavilion ConversationJoin the #USPavilion conversation