



ADIPEC أديبك
The Abu Dhabi International Petroleum
Exhibition & Conference
11-14 November 2019



ADIPEC 2019 FAQ AND SHOW INFORMATION

BUILD UP & DISMANTLE

What are the Build Up & Dismantle hours?

BUILD UP DATES

Thursday November 7th through Saturday, November 9th – Delivery of materials and Construction of Space Only stands

Saturday, November 9th – Delivery of Freight

Sunday, November 10th – Turnkey Stand handover to exhibitors

ALL STANDS MUST BE COMPLETED BY 6pm on SUNDAY NOVEMBER 10th.

(24-hour working is available Nov 7-9, notify the ADNEC operations dept.) MercedesDeriada@dmgeventsme.com T: +971 2 4444 909

DISMANTLE DATES

Thursday, November 14th

Friday, November 15th

Saturday, November 16th until 3:00pm

What is the Parking situation during Build Up?

For Hall 1 – 12 – The show organizers are instructing all Build Up and Breakdown Traffic to go to **Sheikh Zayed Sport City**.

Hall 13, 14 & 15 - Marina – The show organizers are instructing all buildup and breakdown traffic to go the venue holding area near the bridge at ADNEC. The venue traffic marshals will operate a system of calling and directing traffic to the exhibition center. If you have any queries concerning either traffic marshalling or parking, do not hesitate in contacting the operations team. MercedesDeriada@dmgeventsme.com T: +971 2 4444 909

Parking Fees during build up and dismantle are as follows:

0 – 30 mins - Free

30 mins – 1 hrs. – AED 20

1 – 12 hrs. – AED 40

12 – 24 hrs. – AED 80

Lost tickets are AED 150

Payments will be taken at a machine at the elevator of the car parks.

You may also park at Shiek Zayed Sports Center and access the Park and Ride to the exhibition center. This service is free and runs from 9 am every show day between November 13 and 16.

Is there a safety dress code during build up?

Yes, helmets, high visibility vests, and safety shoes are required during build up.

ADNEC Parking Locations





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TRANSPORTATION & VENUE ACCESS

How many badges will I receive and how to do I obtain them?

Exhibitor badge gives access to the exhibition. Only exhibitors manning the stand require an exhibitor badge. Include your temporary staff/hostess to this list for them to have access to the exhibition hall. Badges should be pre-ordered before the deadline and completed on the [Online Exhibitor Manual](#). Please note: There will be a charge of AED 90 per badge for onsite orders.

Exhibitor Packs can be collected from the registration desk, located by the entrance of Hall 7.

Strict security is maintained in the exhibition halls and personnel must be in possession of the necessary identification pass to gain entry.

Please see below the allocation for exhibitor badges based on the size of your stand:

Stand Size	No. of Badges
3 sqm	1
6 sqm	2
9 sqm	3
12 sqm	4
15 sqm	5
18 sqm	6
21 sqm	7
Divide space sqm by 3	

What does the exhibitor badge allow in terms of access?

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Where can I get a bus or taxi?

The bus pickup and drop off area is located on Al Khaleej Al Arabi Street across from Building R and outside of Hall 14.

The taxi pickup and drop off area is located in front of Hall 13.

Is there a Shuttle Service?

ADIPEC organizers are offering show shuttles that leave from local hotels and operate on a first come - first serve basis. Shuttles operate each day to the venue from 8:00am until 4:00pm. The shuttle busses from ADNEC Hall to local hotels runs from 12:00pm until 7:00pm. Shuttle buses will run every 20 minutes. [Click Here](#) to see the list of hotels the shuttle busses will running between.

How do I obtain a vehicle pass?

ADNEC offers free parking during Show Days.

How do I obtain a vehicle pass for handicapped?

ADNEC has a number of dedicated disabled parking bays. These are all next to the escalators and entrance doors. These can be found at:

- Multi-storey Car Park A – 4 spaces per floor
- Multi-storey Car Park B – 4 spaces per floor
- Car Park C – 6 spaces

Where are the Car Parks during show days?

There are two car parks – Car Park B, located on the outer perimeter of Halls 7-10 and Car Park A located on the outside perimeter of Hall 12 next to the Aloft Hotel. Both offer free parking during show days via an automated system with an arm.



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SHOW INFORMATION

Admission Hours

	Monday, November 11 th	Tuesday, November 12 th	Wednesday, November 13 th	Thursday, November 14 th
Exhibitors	8:00am- 6:00pm	8:00am- 6:00pm	8:00am- 6:00pm	8:00am- 5:00pm
Visitors	10:00am- 6:00pm	10:00am- 6:00pm	10:00am-6:00pm	10:00am-5:00pm

Where does the ADIPEC opening Ceremony take place?

The Exhibition will be officially opened at 10:00hrs on 11th November 2019, with the dignitary being announced prior to the opening day. All Exhibitors are eligible to attend the Opening Ceremony and a comprehensive representation of VIPs and Government Officials will also be formally invited to attend.

Please ensure that you have a representative from your company present at your stand for the Opening Ceremony as the dignitary may wish to visit your stand.

What are the Show Hours?

Monday, November 11 through Wednesday, November 13 – 10:00 am – 6:00 pm
Thursday, November 14, 10:00 am – 5:00 pm

Is there a dress code for show days?

Please dress in business professional clothing. It is suggested that women should cover their shoulders and body down to the knees.

When and where can I pick up my Official Catalogue?

The Exhibitors' Packs can be collected from the registration desk, located by the entrance of Hall 7.

Where can I find the Organizer's Office?

Outside of Hall 7, near the badge registration desk.

How can I book a conference room with the U.S. Pavilion?

You may visit the U.S. Pavilion Meeting Point, **Stand 7350** to book a conference room. Reservations are first come, first serve and are limited to 1 hour per exhibiting company per day. Please schedule confirmed meetings only.



VENUE

Where does ADIPEC 2018 take place?

Abu Dhabi National Exhibition Company (ADNEC)
Khaleej Al Arabi Street
P.O. BOX 5546,
Abu Dhabi
United Arab Emirates

Is dining available on site?

In addition to Deli Marche's highly popular international buffet, ADNEC is offering outdoor dining the **International Food Village**. Various **Starbucks cafes** and snack bars will also be available.

What other points of interest are located on the show site?

Please find maps & information desk located near halls 5 & 12

Conference Rooms

Conference Room A is located outside hall 5

Conference Room B is located outside hall 4

Offshore & Marine Conference is located outside hall 15 (Outdoor Exhibition Marquee)

Is WiFi available?

'Open Air' Wireless is offered throughout the exhibition center so you can easily and conveniently connect to the internet using your laptop or internet enabled devices. Cards may be purchased from the Business Centre located on the first level. Cost for WIFI service is AED20 for 2 hours, AED70 for 8 hours and AED100 for 24 hours. The 2 hour, 8 hour and 24 hour period for WIFI access commences at first log in and will continue to run for the period purchased whether or not the account remains logged in.

Which security measures are in place?

Overall surveillance of the exhibition site is provided by the organizer. Equipment displayed on the booth is the responsibility of the exhibitor, day and night. You should take all appropriate measures to be protected against damage and theft.

What do I do in an emergency?

First Aid Points are located on the concourse adjacent to both **Hall 7 entrances and Hall 2**.

In case of a medical emergency

- Telephone the Control Room on 02 406 4444 or extension 4444.
- Give the location of the casualty and details of the injury sustained
- The Control Room will arrange for the First Aid Staff to attend the location immediately
- Remain with the injured person until the arrival of the medical staff in order to provide vital information they may inquire about the incident.

Police: 999

Is there a lost and found?

Reports of lost or stolen property should be made to the venue security office situated on-site at the exhibition center above hall 8. The organizers are not responsible for any loss or damage to your property.

Where is the gift shop?

Retail outlets will be open throughout the event and also during build up and break down periods.